



**MARK A. LUNN**

Ventura County Clerk and Recorder  
800 South Victoria Avenue Ventura, CA 93009-1260  
(805) 654-2263 Website: recorder.countyofventura.org

TO: All Customers

SUBJECT: Affidavit of Identity Form Requirement (SB 1467)

Effective January 1, 2015, pursuant to Senate Bill 1467 (Chapter 400), the Ventura County Clerk and Recorder's Office will require a completed Affidavit of Identity form to accompany the 2015 Fictitious Business Name Statement. When an agent presents a Fictitious Business Name Statement for filing, a notarized statement signed by the registrant declaring the registrant has authorized the agent to submit the filing on their behalf is required.

- a. **In-Person:** Registrants are required to present a completed FBN Statement, show a valid government issued identification and complete the Affidavit of Identity form.
- b. **Mail-in:** Registrants are required to submit a completed FBN Statement, and a notarized Affidavit of Identity form.
- c. **Other:** Persons presenting an FBN Statement in person on behalf of the registrant must present a valid government issued identification, complete an Affidavit of Identity form and present a notarized statement signed by the registrant declaring the registrant has authorized the agent to submit the filing on their behalf.
- d. If the registrant is a corporation, a limited liability company, limited partnership, or a limited liability partnership, submit documentary evidence issued by the Secretary of State (SOS) indicating the current existence and good standing of that business entity.  
(A current print out from the Secretary of State may be acceptable)

This requirement has been made in accordance with the legislative amendment of Business and Professions Code sections 17901, 17913, 17916, 17922, 17923, 17927, and 17929. SB 1467 – Chapter 400