

**MARK A. LUNN**  
**Ventura County Clerk and Recorder**  
**800 South Victoria Avenue Ventura, CA 93009-1260**  
**(805) 654-2263 Website: recorder.countyofventura.org**

**FICTITIOUS BUSINESS NAME STATEMENT**

Return Mailing Address		
Name: _____		
Address: _____		
City: _____	State: _____	Zip Code: _____

Registrar-Recorder/County Clerk's Filing Stamp

1. Submit the original FBN Statement and Affidavit of Identity with original signature(s).
2. Filing fee \$53.00 for the first business and owner name, plus an additional \$10.00 for each additional business name and/or owner name on the same statement.
3. Mail a check or money order to the address above. Provide a self-addressed stamped envelope.  
**See FBN Packet, available on our website, for additional instructions and requirements.**

**THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:** (attach additional page(s) if required)

**Please type or print legibly**

1	1 <sup>st</sup> Fictitious Business Name _____				
	2 <sup>nd</sup> Fictitious Business Name _____				
1	Street Address of Principal Place of Business (P.O. Box or PMB are not acceptable) _____		City _____	State _____	Zip Code _____
	County of Principal Place of Business _____		State of Incorporation/Organization (If Corporation/LLC/LLP) _____		
2	Full name of 1 <sup>st</sup> Registrant Individual/ Corporation/Limited Liability Company _____				
	Residence Address of 1 <sup>st</sup> Registrant (P.O. Box or PMB are not acceptable) _____		City _____	State _____	Zip Code _____
3	Full name of 2 <sup>nd</sup> Registrant Individual/ Corporation/Limited Liability Company _____				
	Residence Address of 2 <sup>nd</sup> Registrant (P.O. Box or PMB are not acceptable) _____		City _____	State _____	Zip Code _____
4	<b>This Business is conducted by: (check only one)</b> <input type="checkbox"/> An Individual <input type="checkbox"/> A Limited Liability Partnership <input type="checkbox"/> Married Couple <input type="checkbox"/> A General Partnership <input type="checkbox"/> An Unincorporated Assoc. other than a Partnership <input type="checkbox"/> State or Local registered domestic partners <input type="checkbox"/> A Limited Partnership <input type="checkbox"/> A Corporation <input type="checkbox"/> Joint Venture <input type="checkbox"/> A Limited Liability Company <input type="checkbox"/> Copartners <input type="checkbox"/> A trust				
5	The registrant commenced to transact business under the fictitious business name or names listed above on _____ <b>Insert N/A if you have not yet begun to transact business.              Cannot be a future date                                      (Enter date or N/A)</b>				
6	<b>I declare that all information in this statement is true and correct.</b> (A registrant who declares information as true any material matter pursuant to Section 17913 of Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).)				
	Print Name of Registrant _____ <div style="text-align: center; font-size: small;">(Print name as it appears above on the statement)</div>				
	Signature of Registrant _____				
	Print name of Signor _____		Print Title of Person Signing _____		
	<b>(If Corporation/LLC/LLP/LP)</b>		<b>(If Corporation/LLC/LLP/LP)</b>		

**NOTICE-** In accordance with subdivision (a) of Section 17920, a fictitious name statement generally expires at the end of five years from the date on which it was filed in the office of the county clerk, except, as provided in subdivision section 17920, where it expires 40 days after any change in the facts set forth in the statement pursuant to section 17913 other than a change in residence address or registered owner. A new fictitious business name statement must be filed before the expiration. The filing of this statement does not of itself authorize the use in this state of a fictitious business name in violation of the rights of another under Federal, State, or Common Law (see section 14411 ET SEQ., Business and Professions Code).  
 This statement was filed with the County Clerk of **Ventura** on the date indicated by the file stamp above.

**See reverse side for instructions**

## INSTRUCTIONS FOR COMPLETION OF STATEMENT

Business and Professions Code Section 17913:

### Section 1

- (a) Insert the fictitious business name or names
- (b) Only those businesses operated at the same address and under the same ownership may be listed on one statement
- (c) If the registrant has a place of business in this state, insert the **street address, city, state, zip code, and county** of his or her **principal** place of business in this state. Corporations, LLC/LLP enter the state of incorporation organization
- (d) If the registrant has no place of business in this state, insert the **street address and county** of his or her **principal** place of business outside this state and file with the Clerk of Sacramento County (B&P 17915)
- (e) Mail Box and Post Office Box Numbers **are not acceptable** as a business address when used alone without a street address

### Section 2 & 3

- (a) If the registrant is an **individual**, insert his or her full name and residence address
- (b) If the registrants are a **married couple**, insert the full name and residence address of both parties to the marriage
- (c) If the registrant is a **general partnership, copartnership, joint venture, limited liability partnership, or unincorporated association other than a partnership**, insert the full name and residence address of each general partner
- (d) If the registrant is a **limited partnership**, insert the full name and residence address of each general partner
- (e) If the registrant is a **limited liability company**, insert the name and address of the limited liability company, as set out in its articles of organization on file with the CA Secretary of State, and the state of organization
- (f) If the registrant is a **trust**, insert the full name and residence address of each trustee
- (g) If the registrant is a **corporation**, insert the name and address of the corporation, as set out in its articles of incorporation on file with the CA Secretary of State, and the state of incorporation
- (h) If the registrants are **state or local registered domestic partners**, insert the full name and residence address of each domestic partner

### Section 4

- (a) Check whichever of the terms listed on the front of the form best describes the nature of the business

### Section 5

- (a) Insert the date on which the registrant first commenced to transact business under the fictitious business name or names listed, if already transacting business under that name or names
- (b) Insert N/A if you have not yet commenced to transact business under the fictitious business name or names listed

### Section 6

Business and Professions Code Section 17914

The statement shall be signed as follows:

- (a) If the registrant is an individual, by the individual
- (b) If the registrants are a married couple, by either party to the marriage
- (c) If the registrant is a general partnership, limited partnership, limited liability partnership, copartnership, joint venture, or unincorporated association other than a partnership, by a general partner
- (d) If the registrant is a limited liability company, by a manager or officer
- (e) If the registrant is a trust, by a trustee
- (f) If the registrant is a corporation, by an officer
- (g) If the registrant is a state or local registered domestic partnership, by one of the domestic partners

Business and Professions Code Section 17915

The fictitious business name statement **shall** be filed with the clerk of the county in which the registrant has his or her **principal place** of business in this state or, if the registrant has no place of business in this state, with the Clerk of Sacramento County. Nothing in this chapter shall preclude a person from filing a fictitious business name statement in a county other than that where the principal place of business is located, as long as the requirements of this subdivision are also met.

Business and Professions Code Section 17917

Publication for Original, New Filings (renewal with change in facts from previous filing), or Refile

- (a) Within 30 days after a fictitious business name statement has been filed, the registrant shall cause it to be published in a newspaper of general circulation in the county where the fictitious business name statement was filed or, if there is no such newspaper in that county, in a newspaper of general circulation in an adjoining county. If the registrant does not have a place of business in this state, the notice shall be published in a newspaper of general circulation in Sacramento County. The publication must be once a week for four successive weeks and an affidavit of publication must be filed with the county clerk where the fictitious business name statement was filed within 30 days after the completion of the publication.
- (b) If a refiling is required because the prior statement has expired, the refiling need **not** be published, unless there has been a change in the information required in the expired statement, provided the refiling is filed **within 40 days** of the date the statement expired.

Business and Professions Code Section 17922

Abandonment of Fictitious Business Name

- (a) Upon ceasing to transact business in this state under a fictitious business name that was filed in the previous five years, a registrant who has filed a fictitious business name statement **shall** file a statement of abandonment of use of fictitious business name. The statement of abandonment shall be executed in the same manner as a fictitious business name statement, excluding the requirements of subdivisions (d), (e), and (f) of Section 17913 and shall be filed with the county clerk of the county in which the registrant has filed the fictitious business name statement. The statement shall be published in the same manner as a fictitious business name statement and an affidavit showing its publication shall be filed with the county clerk after the completion of publication.

Business and Professions Code Section 17930

Any person who executes, files, or publishes any statement under this chapter, knowing that such statement is false, in whole or in part, shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not to exceed one thousand dollars (\$1,000).



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**AFFIDAVIT OF IDENTITY**

In accordance with Section 17913 of the California Business and Professions Code, the following information is required to file a Fictitious Business Name Statement.

This affidavit must be signed in the presence of a Deputy County Clerk or a Notary Public

If the registrant is a corporation, a limited liability company, or a limited liability partnership, the county clerk will require evidence issued by the Secretary of State indicating the current existence and good standing of that business entity.

Name of Business \_\_\_\_\_

Registrant Name \_\_\_\_\_  
Print Full Complete Name (e.g. First, Middle, Last or Corp./LLC/LLP)

Registrant Address \_\_\_\_\_  
Street Address  
\_\_\_\_\_  
City State Zip Code

I, \_\_\_\_\_ certify under penalty of perjury under the laws of the State of California  
(Print Name)

that I am the registrant / authorized signor who has signed this Fictitious Business Name Statement and I am authorized to submit said statement to the County Clerk’s Office for filing. I understand that if I willfully make a false statement on this affidavit, I may be guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000.00).

I declare that all information in this statement is true and correct.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_  
(Registrant Signature)

\*If the registrant is a corporation, a limited liability company, a limited partnership, or a limited liability partnership, the county clerk will require evidence issued by the Secretary of State indicating the current existence and good standing of that business entity.

**For Clerk’s Use ONLY:**  
**Name of person appearing at the time of filing:** \_\_\_\_\_  
**ID Checked:**  Driver’s License  Identification Card  Passport  Other \_\_\_\_\_

TO BE COMPLETED BY REGISTRANT

In accordance with Section 17913 of the California Business and Professions Code, the following information is required to file a Fictitious Business Name Statement.

The statement below must be signed by the registrant and notarized prior to being submitted by mail or a third party

I, \_\_\_\_\_, certify under penalty of perjury under the laws of the State of California that I am  
(Print Name of Registrant/Signer on Statement)  
the registrant / authorized signor who has signed this Fictitious Business Name Statement and I am authorized to submit said statement to the County Clerk's Office for filing. I understand that if I willfully make a false statement on the affidavit, I may be punished by a fine not to exceed one thousand dollars (\$1,000.00). I also declare that I am authorizing the agent listed below to submit the Fictitious Business Name Statement on my behalf.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_  
(Signature of Registrant/Signor on Statement)

TO BE COMPLETED BY NOTARY PUBLIC

**A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.**

State of California )  
) ss.  
County of )

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,

by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s)  
(Name of person appearing)

who appeared before me, \_\_\_\_\_.  
(Signature of Notary Public)

(Notary Seal)

TO BE COMPLETED BY AUTHORIZED AGENT

In accordance with Section 17913 of the California Business and Professions Code, the following information is required to file a Fictitious Business Name Statement.

This affidavit must be signed in the presence of a Deputy County Clerk

Agent Name \_\_\_\_\_  
(First Name) (Last Name)

Name of Business \_\_\_\_\_

I, \_\_\_\_\_, certify under penalty of perjury under the laws of the State of California that I am the authorized agent filing this Fictitious Business Name on behalf of the registrant.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_  
(Signature of Authorized Agent)

**For Clerk's Use ONLY:**  
**Name of person appearing at the time of filing:** \_\_\_\_\_  
**ID Checked:**  Driver's License  Identification Card  Passport  Other \_\_\_\_\_