

Ventura County Clerk-Recorder, Registrar of Voters  
Fee Schedule

MARK A. LUNN

County Clerk-Recorder, Registrar of Voters

Effective July 1, 2019

Internet Address: <https://recorder.countyofventura.org>

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County Clerk - Main Plaza, Administration Building, 800 South Victoria Ave., Ventura, CA 93009-1260  
Marriage License – Fictitious Business Name – Notary Public Information - (805) 654-3666

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**Certification and Copying Fees**

	<b><u>Code</u></b>	<b><u>Fee</u></b>
1. Copying, Photocopy - Per Page .....	G.C. 26831	\$ 0.50
2. Comparing Fee - Per Page .....	G.C. 26837	0.50
3. Certifying a copy of any filed paper .....	G.C. 26833	1.75
4. Every certificate for which the fee is otherwise fixed .....	G.C. 26836	8.00
5. Certificate to the official capacity of any public, including a notary public .....	G.C. 26852	7.00
6. Certified Foreign Translation .....	G.C. 27293c	10.00

**Fictitious Business Name Fees**

1. Fictitious Business Name Statement (one business name, one owner) .....	B&P 17929a	53.00
Each additional name on the same statement (business and registrant names) .....	B&P 17929a,b	10.00
<i>(Filing fee as above required for five year renewal filing)</i>		
2. Abandonment, one business name, plus \$10.00 for each additional name .....	B&P 17929c,d	39.00
3. Withdrawal from partnership, a partner withdrawing from a business name plus \$10.00 for each additional partner withdrawing from the business .....	B&P 17929c,d	39.00
4. Certified copy of a Fictitious Business Name Statement .....	B&P 17926b	2.00
5. Fictitious Business Name Search .....	G.C. 26854	5.00

**Marriage License Fees**

1. Marriage License .....	G.C. 26840	98.00
2. Confidential Marriage License .....	G.C. 26840.1	109.00
3. Duplicate Marriage or Confidential License .....	F.C. 360,150	69.00
4. Affidavit to amend License (within one year) .....	H&S 103700	no fee
5. Affidavit to amend License (after one year) .....	H&S 103700	23.00
6. Civil Marriage Ceremony .....	G.C. 26861	45.00
7. Certified copy of a Confidential Marriage Certificate .....	H&S 103625	15.00

**Surety Fees**

1. Power of Attorney for Admitted Surety Insurer (Filing/Revocation) – One name .....	G.C. 26855.1	\$12.00
If two or more names on the same filing (\$7.00 each name) .....	G.C. 26855.1	7.00
2. Financial Statement for Admitted Surety Insurer .....	G.C. 26855.2	3.50
3. Issuing a re-justification certificate of sureties per CCP 995.640 .....	G.C. 26855.3	5.00

<b>Notary Bonds and Other Filing Fees</b>	<b>Code</b>	<b>Fee</b>
1. Notary Public Filing (All Types) – Includes recording fee ( <b>see note below</b> ) .....	G.C. 26849.1	\$ 57.00
2. Process Server Registration ( <b>see note below</b> ) .....	B&P 22352	100.00
If applicant fingerprint check is required, payable to Department of Justice .....		49.00
3. Professional Photocopier Registration ( <b>see note below</b> ) .....	B&P 22453	175.00
If already registered as a process server .....	B&P 22453.1	100.00
4. Legal Document or Unlawful Detainer Assistant Registration ( <b>see note below</b> ) .....	B&P 6404	175.00
5. Filing, canceling, revoking, or withdrawing a Process Server, Professional Photocopier, Legal Document or Unlawful Detainer Assistant Bond ( <b>see note below</b> ) .....	B&P 6405	7.00
6. I.D. card for Process Server, Professional Photocopier, Legal Document or Unlawful Detainer Assistant .....	B&P 6404	10.00
7. Filing certificate of Humane Officer appointment .....	Corp 14502	5.00
8. Filing miscellaneous proofs of publication .....	G.C. 26850	7.00
9. Filing and indexing papers for which a charge is not elsewhere provided .....	G.C. 26850	7.00
10. Recording or registering any license or certificate, or issuing any certificate in connection with a license, for which a charge is not otherwise prescribed .....	G.C. 26851	2.25
11. Searching records or files, for each file .....	G.C. 26854	5.00
12. Taking acknowledgment of a deed or instrument, including the certificate, per signature ..	G.C. 26855	7.00
13. Taking an affidavit .....	G.C. 26853	7.00
14. Signing (authentication) of documents pursuant to a court order, for each signature .....	G.C. 26835	2.00
15. Notice of Determination – Negative Declaration filing – P.R.C. 21152 .....	F&G 711.4d,e	2,354.75
16. E.I.R. Notice of Determination filing – P.R.C. 21152 .....	F&G 711.4d,e	3,271.00
17. Environmental Filings - Clerks Handling Fee .....	F&G 711.4	50.00
18. Domestic Partnership Registration (No Fee for Termination of Domestic partnership) .....		30.00
19. Certified Copies of a Domestic Partnership or Termination of Domestic Partnership .....		2.25

**Note: Fees for recording all bonds will be \$14.00 for the first page and \$3.00 for each additional page.  
An additional recording fee of \$3.00 per page will be charged for all pages that are not letter size.**

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**Registrar of Voters** – Lower Plaza, Administration Building, 800 South Victoria Ave., Ventura, CA 93009-1200  
(805) 654-2664

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1. Campaign Expenditure Report, per page .....	G.C. 81008	\$ 0.10
2. Photocopying a document, per page or fraction thereof .....	G.C. 26831	0.50
3. Precinct Index of Registered Voters on paper, plus a \$24.00 set up fee, plus \$.50 per 1000 names. This item is available for election and governmental purposes only .....	E.C. 2184	14.00
4. Certified copy of affidavit of registration or abstract of voter registration .....	E.C. 2167	1.50
5. Searching records or files, for each file .....	G.C. 26854	5.00

	<u>Code</u>	<u>Fee</u>
1. <b><u>Regular Recording Fee</u></b> - Includes bonds and IRS liens and releases .....	G.C. 27361, G.C. 27397.1	
First page (limited to sheet 8 ½ " x 11") .....		\$ 14.00
Each additional page .....		3.00
Each additional title .....	G.C. 27361.1	14.00
Non-conforming page size (other than 8 ½ " x 11"), applies to every page of the document .....		3.00
Penalty print .....		1.00
Release of Lien .....	G.C. 27361.3	12.00
2. <b><u>Additional Recording Fees</u></b>		
Each additional reference indexed .....	G.C. 27361.2	1.00
Each group of 10 names or fractional portion after the first 10 .....	G.C. 27361.8	1.00
Notification of Involuntary Lien (per debtor) .....	G.C. 27387	14.00
3. <b><u>Documentary Transfer Tax</u></b> - per 500.00 .....	R.T. 11911	0.55
4. <b><u>Real Estate Fraud Persecution Trust Fund</u></b> .....	G.C. 27388	10.00
Additional fee for each title: All types of Deed of Trust's, Notice of Trustee Sale, Reconveyance, Notice of Default, Substitution of Trustee, Request for Notice of Default, Substitution of Trustee and Reconveyance, Notice of Rescission of Declaration of Default, Abstract of Judgment, Affidavit, Assignment of Rents, Assignment of Lease, CCR's, Declaration of Homestead, Easement, Lease, Lien, Lot Line Adjustment, Mechanic's Lien, Notice of Completion, Quitclaim Deed, Release, Subordination Agreement, Trustee's Deed Upon Sale, All UCC's		
5. <b><u>Building Homes &amp; Jobs Act (SB2-2017)</u></b> .....	G.C. 27388.1	75.00
In addition to any applicable recording fees, a fee of \$75.00 will be charged at the time of recording any real estate instrument, paper or notice except those expressly exempted from payment of recording fees. The fee shall not exceed \$225.00 per transaction (defined as instruments, papers, or notices presented concurrently and related to the same parties and property).		
A limited number of statutory exemptions to this fee apply:		
<ul style="list-style-type: none"> <li>• Exempt from fee per GC 27388.1 (a)(2); recorded concurrently "in connection with " a transfer subject to the imposition of documentary transfer tax", <b>or</b></li> <li>• Exempt from fee per GC 27388.1 (a)(2); recorded concurrently "in connection with " a transfer of real property that is residential dwelling to an owner-occupier", <b>or</b></li> <li>• Exempt from fee per GC 27388.1 (a)(1); "fee cap of \$225 reached" <b>or</b></li> <li>• Exempt from fee per GC 27388.1 (a)(1) (1) Not related to real property</li> </ul>		
When an exemption is applicable, a valid declaration of exemption must be shown on the face of the document or on a cover page which will be affixed to and will become part of the document. If no valid exemption is declared, the fee will be applied. There is no provision for processing refund requests for exemptions claimed after recording.		
6. <b><u>Miscellaneous Fee</u></b>		
Survey Monument Preservation Fund Fee .....	G.C. 27584	10.00
Documents Recorded without Preliminary Change of Ownership Report .....	R&T 480.3	20.00
Preliminary 20-Day Notice .....	G.C. 27361.9	28.00
Non-recorded document (filed) .....	G.C. 27380	3.00
I.R.S. Lien Search .....	C.C.P. 2103	15.00
Uniform Commercial Code Filing Fee (One or two page filing) .....	G.C. 12194	20.00
(Three or more pages) .....	G.C. 12194	30.00
Maps .....	G.C. 66434	6.00
Each additional page .....		2.00

	<u>Code</u>	<u>Fee</u>
7. <b>Copies</b> .....	G.C. 27366	
First page .....		\$ 2.00
Each additional page .....		1.00
Certification.....	G.C. 27364	1.00
8. <b>Vitals Records</b> .....	H&S 103625	
Birth (copy or search) .....	H&S 103650	25.00
Marriage (copy or search) .....	H&S 103650	15.00
Death (copy or search) .....	H&S 103650	21.00
Birth (governmental agency) .....		19.00
Marriage (governmental agency) .....		11.00
Fetal Death (copy or search) .....		18.00

**Non-Statutory Fees**

**County Clerk**

FBN data via E-MAIL .....	\$ 25.00
FBN data on CD .....	44.00
Deputy Commissioner of Civil Marriages appointment (one specific ceremony) .....	88.00
Wedding Ring (each) .....	9.00
Wedding Photo with Paper Holder .....	8.00

**Registrar of Voters** \* *These items are available for election and governmental purposes only*

Set-up fee .....	24.00
*Master Voter File on USB, <b>without voter history</b> , plus a \$24.00 setup fee .....	9.00
*Master Voter File on USB, <b>with voter history</b> , plus a \$24.00 setup fee .....	9.00
*Precinct Index of Registered Voters on USB, plus a \$24.00 setup fee .....	41.00
*Precinct Index of Registered Voters on paper, plus a \$24.00 setup fee, plus \$.50 per 1000 names .....	15.00
*Precinct Indexes by District on USB Drive, plus a \$24.00 setup fee .....	32.00
Precinct District file on USB Drive, plus a \$24.00 setup fee .....	6.00
Street Data Extract on USB Drive, plus a \$24.00 setup fee .....	8.00
*Vote by Mail Cumulative Data on USB Drive, plus a \$24.00 setup fee .....	8.00
*Vote by Mail Daily Data on USB Drive, plus a \$24.00 setup fee .....	5.00
*Vote by Mail Daily Lists on paper, plus a \$24.00 setup fee, plus \$.50 per 1000 names .....	0.50
File a notice of intent for a countywide initiative.....	200.00
Election Consolidation Charge .....	Variable fees apply
Mailing Fee for USB Drive .....	2.00

**County Recorder**

Official Records, Index & Image - CD	
Official Records, daily .....	29.00
Maps, monthly .....	19.00
Maps, annually .....	29.00
Official Records, Index & Image - DVD	
Official Records, daily .....	29.00
Maps, monthly .....	19.00
Maps, annually .....	29.00
Official Records, Index Only - CD, monthly .....	32.00
Official Records, Index Only - CD, annually .....	32.00
Preliminary 20-Day Filing and Notice .....	28.00
Involuntary Lien Notices .....	14.00