

# MARK A. LUNN

VENTURA COUNTY CLERK-RECORDER REGISTRAR OF VOTERS  
800 SOUTH VICTORIA AVENUE, VENTURA, CA 93009-1260  
(805) 654-2263

## Deputy Commissioner For Civil Marriage For A Day (DCCM)

(California Family Code Section 401(a) & (b))

**Application Information:** Applications for the DCCM process are accepted up to 45 days before the marriage date. Marriage License must be issued prior to the appointee being deputized. Complete full legal names of all parties as shown on their valid drivers license/ID or Marriage License.

**The person to be deputized must be a Ventura County Resident.**

### Please Complete The Following:

First Person	Name:
	Address:
	Telephone:
Second Person	Name:
	Address: <input type="checkbox"/> Address same as First Person
	Telephone:
Person To Be Deputized To Perform Marriage	Name:
	Address:
	Telephone:
Marriage Date:	

First Person Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Second Person Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By marking here you are acknowledging that the person being deputized is a Ventura County Resident.

### Mail Application to:

Ventura County Clerk-Recorder, Registrar of Voters Attn: County Clerk  
800 South Victoria Avenue Ventura, CA 93009-1260

After the application is received, the person to be deputized will be contacted by the Ventura County Clerks Department to setup an appointment. Receipt of the \$94 fee and payment can be made at the time of the appointment, coordinate accordingly with the appointee. Any questions please contact our office at (805) 654-2263.

The Ventura County Clerk and Recorder's Office is open Monday-Friday, between 8:00 am & 5:00 pm. and is located at 800 South Victoria Avenue, Ventura CA 93009. The DCCM deputizing process takes approximately 15 minutes. Please note: walk-ins for the DCCM process are not accepted. An appointment to be deputized is required.